



REQUEST TO EXPUNGE JUVENILE RECORDS

IN THE STATE OF ILLINOIS, CIRCUIT COURT

COUNTY: _____
County Where You Are Filing the Case

REQUEST OF: _____
Your First, Middle, and Last Name

Other Names Used In These Cases

Date Of Birth

IR Number (if available)

Case Number
(if the Circuit Clerk assigns a new number)



When you have **finished** filling out this form, fill out the **Case List for Request to Expunge Juvenile Records** form with all of the case numbers and law enforcement numbers you are asking to be expunged. The **Case List** form **must be filed** at the same time you file this **Request** form.

You do **not** have to pay to file requests to expunge juvenile records ([705 ILCS 405/5-915\(8\)](#)).

If you are not a citizen of the United States, consult with an immigration lawyer before using these forms.
Si no es ciudadano de los Estados Unidos, consulte con un abogado de inmigración antes de usar estas formas.

A. REQUEST TO EXPUNGE JUVENILE RECORDS

In the table below, for each eligible arrest or case on your juvenile record enter the:

- **Case number**, if there is one. If an arrest did not result in a court case, the Circuit Clerk may assign it a case number. If the Circuit Clerk assigns a case number, enter it on the case number line.
- **Law enforcement record number**, if there is one. You might see "CB" or "DCN" next to the number.
- **Arresting agency**, which is the police or sheriff's department that arrested you.
- **Charges** you were arrested for or adjudicated delinquent for (found guilty of).
- **Date of the arrest**.
- **Outcome**, or **disposition**, that matches the outcome of your case. Use the shortened version of the outcome from the Outcomes Abbreviations box on the bottom of page 2.

You can read the instructions to make sure all of your cases can be erased by expunging your record at ilcourts.info/how-to-expunge-juvenile. For help filling out this table, see pages 15-17 of the instructions.

I ask the court to expunge all my eligible juvenile law enforcement and court records from the Circuit Clerk's Office, the Illinois State Police, and the agency that arrested me. I was arrested on the dates and for the charges listed below:

	Case Number	Law Enforcement Record Number <i>(if any)</i>	Arresting Agency	Charges <i>(list all charges for each case number or law enforcement number)</i>	Date of Arrest	Outcome (Disposition) <i>(for example, D)</i>
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Outcome Abbreviations

A	Arrest without court case filed/station or probation adjustment/pre-petition diversion	ND	Adjudicated not delinquent (found not guilty)
S	Given supervision and the court decided it was completed successfully	BC	Adjudicated delinquent for (guilty of) class B or C misdemeanor (includes supervision not terminated successfully)
FA	Adjudicated delinquent for (guilty of) felony or class A misdemeanor (includes supervision not terminated successfully)	D	Case dismissed (thrown out)

If all of your eligible charges will not fit on this form, list the rest on the Additional Juvenile Records form and file it with this Request. You can fill out as many Additional Juvenile Records forms that you need.

I have listed additional eligible juvenile arrests, charges, or guilty findings on the *Additional Juvenile Records* form, which I will file with this *Request*.



In **B**, check the **box** that applies to the circumstances of the arrests and/or cases you listed in the table above. If you listed multiple cases above, you may check both boxes if both apply.

B. EXPUNGEMENT ELIGIBILITY

1. I am eligible for expungement under **Subsection 1** ([705 ILCS 405/5-915\(1\)](#)) because all juvenile proceedings related to the arrests and cases I am seeking to expunge are closed **and AT LEAST ONE of the following statements is true:**
 - I was arrested as a juvenile but never appeared before a judge.
For example, you might see the words “station adjustment” or “released without charging” on your criminal records. This also may mean that the State’s Attorney did not file formal charges against you or your case was diverted out of court.
 - My juvenile court case did **not** result in an adjudication of delinquency (finding of guilt).
For example, you were adjudicated not delinquent (found not guilty) or the case was dismissed (sometimes marked as Nolle Prosequi (NP) or Stricken Off with Leave to Reinstate (SOL)).
 - I was sentenced to supervision and completed it successfully.
 - I was adjudicated delinquent (found guilty) of a Class B or C misdemeanor or petty offense (includes supervision not terminated successfully).

2. I am eligible for expungement under **Subsection 2** ([705 ILCS 405/5-915\(2\)](#)) because all juvenile proceedings related to the arrests and cases I am seeking to expunge are closed and **ALL of the following statements are true:**
 - I was adjudicated delinquent (found guilty) of a Class A misdemeanor or felony offense (includes supervision not terminated successfully).
 - At least 2 years have passed since all of my juvenile cases ended. This includes juvenile probation, serving time in the Illinois Department of Juvenile Justice, and parole (IDJJ Aftercare).
 - None of the cases I am trying to expunge are cases where I was found guilty of first-degree murder or any offense that requires me to currently register under the Sex Offender Registration Act. These cannot be expunged.



SIGN

Under [735 ILCS 5/1-109](#), my signature certifies and means that:

1) The statements in this document are true and correct, or if any are based on information and belief, I believe they are true, and 2) I understand that knowingly making a false statement on this form is perjury and has penalties provided by law.

If you are filling out this form online, sign your name by typing it. If you are filling out this form by hand, sign and print your name.

Signature /s/ _____ Print Name _____

I am completing this form for myself

Phone Number _____ Email (if you have one) _____

Address _____
Street, Apt. #, City, State, Zip Code

Be sure to **check your email every day** so you do not miss important information, court dates, or documents from other parties.

I am a lawyer completing this form on behalf of a client (Client name): _____

Lawyer Name _____ Attorney Number _____

Lawyer Phone Number _____ Law Firm _____

Lawyer Email _____

Address _____
Street, Apt. #, City, State, Zip Code



Do not fill in the information below. This section is for official use only.

State's Attorney/Prosecutor/ISP/Arresting Agency/Chief Local Legal Officer:

Signature Received on: _____
Date (Month, Day, Year)



WHAT'S NEXT

NEXT STEPS FOR PERSON FILLING OUT THIS FORM:

When you have finished filling out this form, **fill out the *Case List for Request to Expunge Juvenile Records* next.** The *Case List* form **must** be filed at the same time you file this *Request* form.

After you fill out all of your forms, file them with the Circuit Court Clerk's office. Find your Circuit Clerk at ilcourts.info/clerks.

If you move or change your email address, you need to file a *Change of Address* form at ilcourts.info/expunge-address.



Learn more about each step in the process in the instructions:
ilcourts.info/how-to-expunge-juvenile